

CONSTITUTION and BY-LAWS



of the

MCHENRY COUNTY DENTAL SOCIETY

1997
(REVISED)

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CONSTITUTION

ARTICLE I: Name

This Society shall be called the McHenry County Dental Society (MCDS), hereinafter referred to as “the Society” or “this Society”, a component of the Illinois State Dental Society (ISDS), which is a constituent society of the American Dental Association (ADA).

ARTICLE II: Object

The object of this Society shall be to encourage the improvement of the health of the public and to promote the art and science of dentistry by providing the members of the dental profession in this society with continuing education and a means of developing mutual understanding and good fellowship, by advocating favorable and prudent legislation, and by cooperating with the allied professions in all matters of mutual interest and advantage to the people and the profession of Dentistry.

ARTICLE III: Organization

Section 1. Incorporation: This Society is a non-profit corporation, organized under the laws of the State of Illinois. If this corporation shall be dissolved at any time, no part of its funds or property shall be distributed to, or among, its members, but after payment of all indebtedness of the corporation, its surplus funds and properties shall be used for dental education and dental research in such manner as the then governing body of the Society may determine.

Section 2. Status as Component Society: This Society shall have its own individual organization and conduct itself as an independent society within the restrictions of the constitution and by-laws of the Illinois State Dental Society and the American Dental Association, and its powers in all matters shall be limited and controlled by the terms of the Illinois State Dental Society and the American Dental Association.

Section 3. Geographic Boundaries: The geographic boundaries of this Society shall consist of the area referred to as McHenry County, IL, or as may be defined in the future by the adoption of a resolution by the Illinois State Dental Society’s House of Delegates, which would redistrict the states component territories.

Section 4. Membership: The membership of this Society shall consist of dentists and other persons as qualified and classified in MCDS Bylaws Chapter I: Membership.

ARTICLE IV: Government

Section 1. Legislative Body: The legislative body of this Society shall be the Active, Fellow, and Life members present and voting at any business meeting.

Section 2. Executive Body: The executive body of this Society shall be a Board of Directors (hereinafter may be referred to as the Board) as defined in this constitution and

ARTICLE V: Officers

The elected officers of this Society shall be a President, President-Elect, Vice President, Secretary-Treasurer, and Immediate Past President each of whom shall be elected according to MCDS Bylaws Chapter IV: Election of Officers and Board of Directors.

ARTICLE VI: Board of Directors

There shall be a Board of Directors (Executive Body) consisting of ten members which shall be the President, President-Elect, Vice-President, Secretary-Treasurer, Immediate Past President, and Five Board Members-at large. The Board Members-at large shall be elected according to MCDS Bylaws Chapter IV: Election of Officers and Board of Directors.

ARTICLE VII: Meetings

There shall be General Meetings of the membership and Board Meetings as described in MCDS Bylaws Chapter III: Meetings.

ARTICLE VIII: Amendments and Revisions

This Constitution may be amended by a two-thirds vote of the members present at any regular meeting, provided the proposed amendments and revisions shall have been presented in writing, signed by five members or approved by the Board, at a previous regular meeting. If a general revision is desired, the Board of Directors shall appoint a committee to present the revised form. Publication of proposed amendments or revisions will be distributed to the membership fifteen (15) days in advance of the next regular meeting, and this shall be deemed sufficient compliance with the requirements of this Article, and the proposed amendments or revisions shall be considered at the next regular meeting.

ARTICLE IX: Compliance of this Constitution and By-Laws with the Constitution and By-Laws of the Illinois State Dental Society and the American Dental Association

Any amendment or change made a part of the Constitution and By-Laws of the American Dental Association or the Illinois State Dental Society which will affect their constituent or component societies shall be recognized and accepted as a part of the Constitution and By-Laws without action of the membership of this Society.

BY-LAWS

CHAPTER I: Membership

Section 1. Classification: The members of this Society shall be classified as follows:

- A. Active
- B. Fellow
- C. Life
- D. Retired
- E. Associate
- F. Affiliate
- G. Honorary
- H. Student

Section 2. Qualifications:

A. Active Member. Every licensed dentist within the geographical boundaries of this Society shall be eligible for active membership. There shall be no discrimination due to race, age, gender, religion or national origin. Dentists licensed to practice in another state and employed full-time in Illinois (within our geographic boundaries) in an administrative capacity or serving with any federal dental service in Illinois (within our geographic boundaries) shall be eligible to apply for active membership.

B. Fellow Member. An Active member of this Society who has maintained such classification in good standing for twenty-five (25) consecutive years shall be classified as a fellow of this Society as long as he/she continues in good standing or until he/she becomes a life member.

C. Life Member. A Fellow member in good standing, having attained the age of sixty-five (65), or any life member of the American Dental Association who is a member in good standing of the Illinois State Dental Society with a current continuous membership of no less than ten (10) years shall become a Life Member. A Life member in good standing shall receive a certificate of life membership. He/she shall be governed by all the rules of this society, whether retired from or still engaged in active practice.

D. Retired Member. An Active member of this society in good standing who is no longer earning income from the performance of service as a member of the faculty of a dental school, or as a dental administrator or consultant, or as a practitioner of any activity for which a license to practice dentistry is required, shall be eligible for Retired membership. To qualify for Retired membership status, the Active member shall submit an affidavit to this society attesting to his/her retirement.

E. Associate Member. Licensed dentists practicing outside of McHenry County Dental Society's geographic boundaries who are active members in good standing of an ISDS component society or an ADA Constituent Society (Association) shall be eligible for Associate membership. Licensed dentists whose primary practice is within the society's jurisdiction are not eligible for Associate membership. Active members of this Society who move out of its jurisdiction may become associate members of MCDS. *(Amended 10-*

F. Affiliate Member. A member of an allied profession who contributes to the advancement of dentistry shall be eligible for Affiliate membership and shall be so classified when recommended by the Membership, Recruitment, and Retention Committee, approved by the Board, and passed by a majority vote of the members present at a regular meeting of this Society.

G. Honorary Member. An individual not eligible for Active membership who has made a significant contribution to the dental health of the people of Illinois, or who has provided outstanding service to the McHenry County Dental Society, shall be eligible for Honorary membership and shall be so classified when recommended by the Membership, Recruitment, and Retention Committee, approved by the Board, and passed by a majority vote of the members present at a regular meeting of this Society.

H. Student Member. A Student member of the American Dental Association who is attending a dental school and who upon graduation immediately continues with internship, residency or graduate work shall be classified as a Student member of this Society.

Section 3. In Good Standing. A member of this Society whose dues have been paid, or who is exempt from payment of dues, shall be in good standing; provided, however, that a member in good standing who is under a disciplinary sentence shall be designated as a "member in good standing temporarily under suspension" until his/her disciplinary sentence has terminated.

A member whose dues have not been paid by March 31 of each year shall be placed on a delinquent member roster but shall not lose his/her membership until January 1 of the following year.

A member of this Society who is totally disabled and who is unable to engage in the duties of the dental profession and who is a member in good standing at the time total disability was incurred, shall be exempt from further payment of dues and shall be in good standing during the period of total disability. A totally disabled member in order to receive entitlement to dues exemption, shall submit a medical certificate attesting to total disability. During the period of exemption from dues, further such certification shall be presented upon request to this Society.

Section 4. Eligibility for Election to Office. Only Active, Fellow, and Life members are eligible for election to any office.

Section 5. Relocation to New Component. When a member in good standing changes his/her primary office location from this component, the Sec./Treas. may issue a letter which will introduce him/her for membership in the component society into whose jurisdiction he/she moves. Any dentist who shall move into the jurisdiction of this Society and present to the Sec./Treas. such a letter from any other ISDS component society, shall be accepted for membership into MCDS.

CHAPTER II: Membership Dues & Assessments

Section 1. Active & Fellow Members Annual Dues. The annual dues of the McHenry County Dental Society shall be designated by the Board of Directors. Dues are payable January 1, in advance. Dues of active members are currently \$175.00/year, as of the date of this Constitution and By-laws revision, as amended (01-01-18). No active or fellow member shall be exempt from the payment of dues to this Society as long as the individual remains in active dental practice. Any member whose dues are not paid by March 31, becomes automatically suspended, and when one (1) year in arrears, shall be dropped from the rolls.

Section 2. Associate Members Annual Dues. Associate members of the McHenry County Dental Society shall pay dues directly to this component society, equal to one-half (1/2) of the annual dues (rounded down to the nearest \$5.00 increment) payable by an active member. Current associate dues are \$85.00/year. No associate member shall be exempt from the payment of dues to this Society as long as the individual remains in active dental practice.

Section 3. Recent Graduates Dues. Dues shall be waived by our component society for the balance of the year of graduation and for the first full calendar year following the year in which the degree of D.D.S. or D.M.D. was awarded. Dues will be 50% of active member dues in the second full calendar year, and 100% of active member dues in the third full calendar year, and thereafter. *(Amended 11-13-06) (Amended 02-13-2023 following ISDS amendment at HOD 2022)*

Section 4. Membership Classifications Exempt from Annual Dues. Life, retired, affiliate, honorary, and student members are exempt from dues payments.

Section 5. Assessments. If at any time the funds of this Society are inadequate to meet the expenses, the Secretary-Treasurer may recommend to the Board of Directors that a special assessment may be made to the membership. The Board shall have the power to make such an assessment.

Section 6. Initial Membership. On a one-time basis, a licensed dentist applying for initial membership and not otherwise eligible as a Recent Graduate under this Chapter of the MCDS By-Laws, shall pay reduced dues at the rate of fifty percent (50%) of active member dues in the first year, and one hundred percent (100%) in the second year and thereafter. *(Amended 10-07-97)*

CHAPTER III: Meetings

Section 1. General Meetings. The regular meetings of this Society are to be held on or about the first Tuesday of each month September through April. *(Amended 12-03-02)*. Meetings shall be called or changed at the discretion of the Board provided there are a minimum of seven (7) meetings per year. Additional General Meetings may be called by the President at any time or at the written request of ten (10) members, provided there is

seven (7) days written notice. Thirty (30) members shall constitute a Quorum. *Only Active, Fellow, Life, Retired and Associate members, and Board approved Guests are allowed to attend general meetings of the society. (Recommended and board approved 01-08-02)*

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Section 2. Board Meetings. The Board meetings shall be held prior to the regular meetings, and held in accordance with the section of these bylaws pertaining to the duties of the Board of Directors. Board meetings shall be called or changed at the discretion of the Board provided there are a minimum of six (6) Board meetings per year. Special Board Meetings may be called by the President at any time provided there is seven (7) days notification. *Only Active, Fellow, Life, Retired and Associate members, and Board approved Guests are allowed to attend Board meetings of the society. (Amended 10-01-02) (Recommended and board approved 01-08-02)*

Section 3. Annual Meeting. The April Board meeting shall be designated as the annual business meeting. At this meeting any unfinished business shall be transacted. The incoming board for the new fiscal year may conduct a special meeting of the board following their date of installation, but prior to the first regular meeting of the next fiscal year. Officer and committee reports shall be given at the annual business meeting or the special meeting, at the discretion of the President. *(Amended 10-05-99)*

Section 4. All Day Seminar. The Society may host at least one (1) all-day continuing education seminar per year.

Section 5. Right to Vote. Only Active, Fellow, and Life members have the power to make, second, amend, or vote on a motion at a regular meeting. Only Officers and Board members have the power to make, second, amend, or vote on a motion at a Board meeting. Delinquent members lose the power to make, second, amend, or vote.

CHAPTER IV: Election of Officers and Board of Directors

Section 1. Term of Office. The officers shall be chosen for a term of one year and until their successors shall have been duly elected and installed. Members-at large shall be elected to the Board each year by the membership of the society for a term of three years. Any member of the Board who is repeatedly absent from board meetings each year may be dropped from membership on the Board at the discretion of the Board. Vacancies on the Board shall be temporarily filled by appointment of the President, with Board approval. Such vacancies shall be filled at the next regular election of officers by the membership.

Section 2. Elections. The election of officers and the Board of Directors shall be held at the January meeting. At this meeting there shall be elected a President-elect, Vice-president, and Secretary-Treasurer to hold office for one year. The President-elect automatically succeeds to the office of President, and the President likewise to the office of Immediate Past President. The Society shall also elect board members-at-large to the Board of Directors, so their total number is five (5). The Nomination Committee will present its recommended slate of officers and board members at the December meeting, and attain Board approval before presenting the slate to the general membership.

Section 3. Installation. Officers and members of the Board of Directors shall assume their duties of office on July 1. An Installation of Officers Program shall be held in June or July. *(Amended 12-03-19)*

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CHAPTER V: Duties of Officers

Section 1. President. The President shall preside at all meetings of the Society and the Board of Directors, and shall exercise a general supervision of both; he/she shall appoint all committees not provided for by the terms of this instrument; he/she shall fill by appointment vacancies occurring in committees for un-expired terms; he/she shall vote in Board meetings only in the case of a tie, however he/she shall be entitled to participate in discussion without relinquishing the chair; he/she shall perform such other duties of a presiding officer as usually appertain to the office. He/she shall attend the annual ISDS Capital Conference.

Section 2. President-Elect. The President-Elect shall be an ex-officio member of all committees. He/she shall assist the President in the performance of his/her duties and shall be advanced to the office of President at the next annual Installation of Officers following his/her election as President-elect. He/she shall act as the Program Committee Chairperson. He/she shall attend the annual ISDS Capital Conference.

Section 3. Vice-President. The Vice-President shall assist the President and President-elect in the performance of their duties, shall preside in the absence of the President, shall succeed to the duties and powers of the president if that office becomes vacant for any cause, and to serve as acting president for the remainder of that term. He/she may be advanced to the office of President-elect at the next annual Installation of Officers following his/her election as Vice-President. He/she shall attend the annual ISDS Capital Conference. *(Amended 12-02-03)*

Section 4. Secretary-Treasurer. The Secretary-Treasurer shall keep all the records of the Society and the Board of Directors and perform such other duties as usually appertain to the office. The Secretary-Treasurer shall maintain financial records and pay out the usual current operating expenses of the McHenry County Dental Society. No other expenses shall be incurred nor any such debts paid except on order of the Board of Directors. The Secretary-Treasurer shall keep all of his/her annual records in a separate manner for permanent storage in the Society's archivable file. He/she may be advanced to the office of Vice-President at the next annual Installation of Officers following his/her election as Secretary-Treasurer. He/she shall attend the annual ISDS Capital Conference.

Section 5. Immediate Past President. The Immediate Past President shall be a voting member of the Board of Directors. He/she shall be available to offer advice and assistance to fellow officers. He/she shall act as the Chairperson for both the Public Relations Committee and the Nomination Committee

CHAPTER VI: Duties of the Board of Directors

Section 1. Business of the Society. The Board of Directors shall have control of the

business of the Society. Any member of the Society desiring to bring a matter of business before this Society must do so at a Board meeting. The Board may find it necessary to refer the business to the appropriate committee for consideration.

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Section 2. Meetings. The Board of Directors shall meet prior to the Society's regular meetings. The Board may also meet at any other time agreed upon by the Board. A majority shall constitute a quorum.

Section 3. Expenditures. The Board of Directors shall decide on the expenditures of money by the Society. It may authorize certain officers and committees to expend monies for specific purposes. Monies appropriated by this Society, except that incurred for actual operating expenses, allocations of budgeted committee funds, funding for board approved special programs, or funds distributed through approved budgeted categories, shall upon recommendation by the Board, have the approval of a majority vote of the members present at a regular meeting. The President at his/her own discretion has the authority to spend \$200.00 for activities related to the purpose and object of the Society.

Section 4. The Board of Directors shall be empowered to act on all matters pertaining to the welfare of the Society not specifically provided for otherwise, and also to act as dental public relations advisors at all times.

Section 5. Minutes. The minutes of the Board of Directors shall be kept as the permanent record of the Society, and shall be available at the next regular meeting of the Society.

Section 6. No member can solicit donations for any function of this Society without the consent of the Board of Directors.

CHAPTER VII: Standing Committees

Section 1. Committee Names. The Standing Committees of the Society shall be as follows:

1. Program Committee
2. Membership, Recruitment, and Retention Committee
3. Public Relations Committee
4. Dental Legislative Committee
5. Dental Health Care Committee
6. Peer Review Committee
7. Conciliation Committee
8. Committee on Membership Concerns
9. Nomination Committee
10. Budget Committee
11. Continuing Education Committee
12. Awards Committee
13. Donations Committee
14. Policies, Provisions, and Bylaws Committee

Section 2. Appointments. The Chairperson and members of all Committees shall be appointed annually by the incoming president. He/she shall seek the advice of fellow officers and consult the recommended guidelines set forth in the Policy and Provisions manual, in appointing these positions. Any additional committees shall be appointed by the President.

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Section 3. Committee Meetings. Each Standing Committee shall be called to a meeting at the discretion of the chairperson.

Section 4. Annual Reports. An annual report shall be made to the Board of Directors at a time designated by the President by all Standing Committee Chairpersons. *(Amended 10-05-99)*

CHAPTER VIII: Duties of Standing Committees

Section 1. Program Committee. The chairperson shall be the President-elect. He/she shall organize and coordinate the continuing education programs, the all day seminar, the Installation of Officers program, the staff appreciation meeting (if held), and any other programs the Board assigns to the committee; subject to the approval of the Board of Directors. He/she shall be responsible to inform the membership, via mail, of any and all events under the auspices of this committee.

Section 2. Membership, Recruitment, and Retention Committee. This committee shall be chaired by an appointee of the President, preferably a current or past board member. It shall endeavor to secure as members every licensed dentist within the jurisdiction of this Society. It will attempt to follow the Illinois State Dental Society's program of membership recruitment and retention of members. The committee shall present to all new members an informational folder prepared by this committee, which consists of: a copy of the Illinois Dental Practice Act (most current revision), a copy of the ISDS & ADA Code of Ethics, a copy of the ISDS and MCDS Constitution and By-laws, and a MCDS current roster. *(Amended 12-02-03)*

Section 3. Public Relations Committee. The chairperson shall be the Immediate Past President. It shall be the duty of this committee to promote such methods and programs as will serve to educate the general public in dental health and intelligent care of the mouth and teeth, and shall keep in communication with the Illinois State Dental Society and the ADA to coordinate information and programs.

Section 4. Dental Legislative Committee. This committee shall be appointed by the President. It shall be the duty of this committee to cooperate with a like committee of the ISDS and the ADA, and keep the membership informed of pending legislation and legislation recently enacted which affects dentistry.

Section 5. Dental Health Care Committee. This committee shall be appointed by the President. It shall serve as a liaison between the component society (MCDS), the ISDS, and the ADA.

Section 6. Peer Review Committee. This committee shall be chaired by an appointee of the President, preferably a past president. It shall be formed for the purpose of reviewing differences between patient, dentist, and third party carriers at the local level. This committee shall follow the rules of procedure as set forth by the ISDS and attempt to resolve the differences. This committee shall report its activities, when necessary, to the Board of Directors in a general sense, but not to violate peer review procedure.

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Section 7. Conciliation Committee. This committee shall consist of the three immediate past presidents with the immediate past president acting as chairperson. This committee shall receive all complaints of unethical conduct, and after investigation if in its opinion such complaints are based on real evidence, it shall forward a complaint to the ISDS for adjudication.

Section 8. Committee on Membership Concerns. This committee shall be chaired by an appointee of the President, preferably the Secretary-Treasurer. It shall be the duty of this Committee to keep informed of any sickness or death within the Society and to arrange for an appropriate gesture of sympathy.

Section 9. Nomination Committee. This Committee shall be chaired by the Immediate Past President. It shall be the duty of this committee to prepare a slate of officers and board members to present to the Board for approval at the December board meeting.

Section 10. Budget Committee. This committee shall be chaired by an appointee of the president, preferably a past president. It shall be the duty of this committee to prepare an annual fiscal statement and Society expense report, to keep a permanent record of the society's financial condition, and to prepare an annual budget to be presented and approved by the Board no later than the second meeting of the year (October). *(Amended 10-05-99)*

Section 11. Continuing Education Committee. This Committee shall be chaired by an appointee of the President. It shall be the duty of this committee to maintain records of attendance and completion of continuing education hours of the Society's members for MCDS programs attended and to prepare and distribute certificates for the members.

Section 12. Awards Committee. This Committee shall be chaired by an appointee of the President, preferably a board member. It shall be the duty of this committee to prepare, with the assistance of the Board of Directors, awards and certificates of appreciation for those members and/or other persons who have been deemed worthy due to their dedication to organized dentistry and to the McHenry County Dental Society.

Section 13. Donations Committee. This Committee shall be chaired by an appointee of the President, preferably a past or current board member. It shall be the duty of this committee to evaluate donation considerations referred to it by the Board. The committee shall present its recommendations to the Board, and the Board will make all final decisions of approval.

Section 14. Policies, Provisions, and Bylaws Committee. This Committee shall be

chaired by an appointee of the President, preferably a past president. It shall be the duty of this committee to maintain the society's Policy and Provisions manual current, and to perform an annual update based on a review of any policy or provision changes which may have been enacted.

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CHAPTER IX: Illinois State Dental Society's House of Delegates

The McHenry County Dental Society, being a component of the Illinois State Dental Society, is a participant in the ISDS House of Delegates form of government. This Society will follow the guidelines for representation to this House as set forth in the ISDS Constitution and By-laws, and our Policy and Provisions Manual.

CHAPTER X: Indemnification of Officers and Board Members

Section 1. Indemnification. The Society shall indemnify and hold harmless each officer, board member, or member acting on behalf of the Society from and against any and all claims and liabilities to which he/she may be or become subject to by reason of his/her now or hereafter being or having heretofore been an officer, board member, or serving in a capacity on behalf of the Society and/or by reason of his/her alleged acts or omissions as an officer, board member, or in service to the Society.

Section 2. Insurance Policy. It shall carry an insurance policy, through the ISDS, to cover all legal and other expenses reasonably incurred by him/her in connection with defending against any such claims or liabilities, provided, however, that no officer, board member, or member acting on behalf of the Society shall be indemnified against or be reimbursed for any expenses incurred in defending against any claim or liability arising out of his/her own negligence or willful misconduct. These rights shall not be exclusive of other rights to which these members may be entitled to lawfully. The insurance policy will be carried through the ISDS, but it will be the financial responsibility of this Society to make sure the premium is paid, if not paid for by ISDS.

CHAPTER XI: Finances

Section 1. Fiscal Year and Budget. The fiscal year of this Society shall begin on September 1 of each calendar year and shall end on August 31 of the next calendar year. An annual budget shall be prepared by the budget committee and presented to the Board for approval at the beginning of each fiscal year, and subsequently presented to the general membership.

Section 2. Operations Account. The operations account shall serve as the business

account of the Society. Funds shall be deposited in this account from regular meeting receipts, dues payments, and all other revenues. The operations account will be used to pay all debts incurred by the Society.

Section 3. Reserve Account. The reserve account shall be an interest bearing account, and be used to hold any reserve funds of the Society. Deposits or withdrawals may be made to this account to either remove excess funds from the operations account which were derived from profitable programs, or to deposit into the operations account to cover a deficit.

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Section 4. Reimbursements. In order to help defray the costs of attending Society sponsored functions, the following reimbursements will be appropriated:

A. \$200.00 / day (1 day for DSS Caucus Meeting, usually Tuesday evening, and 1 day for Cap Con Meeting, usually Wednesday) will be appropriated to each member attending the annual ISDS Capital Conference, or other official Society business (excluding the ISDS Annual Session House of Delegates Meeting) in an official capacity or as a representative of MCDS with Board approval.

B. Delegates, alternate delegates and current & past NW District ISDS Trustees (from MCDS) attending the ISDS Annual Session House of Delegates shall be reimbursed \$300.00 / day. (*Amended 12-03-19*)

CHAPTER XII: Publication

This Society may publish a newsletter periodically, in accordance with the guidelines set forth in the Policy and Provisions manual of this Society.

CHAPTER XIII: Policy and Provisions Manual

The McHenry County Dental Society's Policy and Provisions Manual shall serve as a guide to the routine operations of the Society. The Constitution and By-laws will supersede any discrepancy which may arise between the language of this manual and the Constitution and By-laws. The manual shall be reviewed annually by the Policies, Provisions, and Bylaws Committee and all recommended changes shall be approved by the Board of Directors.

CHAPTER XIV: Charges and Penalties

Section 1. Any member of this Society in good standing may prefer charges against any member thereof for violation of the Code of Ethics, for malpractice or other gross misconduct, by filing with the Conciliation Committee a written complaint with specifications clearly setting forth each violation of the Code of Ethics governing this body. The member so charged will have transmitted to him/her a written copy of the charges with notice of the date and time of hearing before the Conciliation Committee.

Section 2. A member suspended, censored, placed on probation, or expelled shall have the

right to appeal to the Illinois State Dental Society and a right of further appeal to the American Dental Association.

Section 3. A member suspended, censored, placed on probation, or expelled may be reinstated to membership upon recommendation to the Board of Directors by the Membership, Recruitment, and Retention Committee, approved by the Board, and passed by a majority vote of the members present at a regular meeting of this Society.

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CHAPTER XV: Rules of Order

Sturgis - The Standard Code of Parliamentary Procedure shall govern the deliberations of this Society, unless otherwise specified.

CHAPTER XVI: Code of Ethics

“The Principles of Ethics and Code of Professional Conduct” of the Illinois State Dental Society and the American Dental Association shall be the Code of Ethics for this Society. The provisions of “The Principles of Ethics and Code of Professional Conduct” shall apply with equal force to all classes of membership in this Society.

CHAPTER XVII: Amendments and Revisions

The By-Laws may be amended by a two-thirds (2/3) vote of the members present at any regular meeting, provided the proposed amendments and revisions shall have been presented in writing, signed by five members or approved by the Board, at a previous regular meeting. If a general revision is desired, the Board of Directors shall appoint a committee to present the revised form. Publication of proposed amendments or revisions will be distributed to the membership fifteen (15) days in advance of the next regular meeting, and this shall be deemed sufficient compliance with the requirements of this Article, and the proposed amendments or revisions shall be considered at the next regular meeting.

CHAPTER XVIII: Constitution and Bylaws Review

This Constitution and By-Laws of the McHenry County Dental Society may be reviewed every three (3) years by a committee appointed by the Board and changed if necessary. Any major revisions require the approval of the ISDS before adoption by MCDS.

CHAPTER XIX: Adoption of Constitution and By-Laws

This Constitution and these By-Laws shall go into effect immediately following their adoption, and supersede any and all previous versions.

mcdsconstitution&bylawsF23.doc (DJM) **(As Amended Through 02-13-2023)**